

Telephone: Port Talbot 883570

# MARGAM JOINT CREMATORIUM COMMITTEE

Constituent Authorities

**NEATH PORT TALBOT  
COUNTY BOROUGH COUNCIL**



**BRIDGEND COUNTY  
BOROUGH COUNCIL**

## MARGAM CREMATORIUM

Clerk:

**DAVID MICHAEL LLB (Hons.) Wales  
SOLICITOR  
Civic Centre, Port Talbot**

Medical Referee:

**M.H. Llewellyn  
M.B., B.C.H., D.R.C.O.G  
Mount Surgery, Taibach**

Treasurer:

**H.Jenkins IPFA  
Civic Centre  
Port Talbot**

## MEETING OF THE MARGAM JOINT CREMATORIUM COMMITTEE

**FRIDAY, 6TH FEBRUARY 2015**

**2.15 pm**

**ON SITE**

### PART 1

1. To receive any Declarations of Interest from Members
2. To appoint a Technical Officer for the Margam Joint Crematorium Committee
3. To receive the Minutes of the previous meetings of the Joint Committee held on 26th September 2014 (*Pages 1 - 6*)

To Receive the Report of the Treasurer

4. Annual Budget Report (*Pages 7 - 20*)
5. Banking Arrangements (*Pages 21 - 24*)

To receive the Joint Report of the Clerk, Technical Officer and Treasurer

6. Federation of Burial and Cremation Authorities Audit (*Pages 25 - 34*)

To receive the Reports of the Superintendent & Registrar

7. Federation of Burial and Cremation Authorities Document Amendments (*Pages 35 - 38*)
8. Christmas Memory Tree (*Pages 39 - 40*)
9. Death Certification (*Pages 41 - 42*)
10. Cremations - Cameo (*Pages 43 - 44*)

To Receive the Report of the Medical Referee

11. Medical Report - for the period 1st July 2014 to 31st December 2014 (*Pages 45 - 46*)
12. Any urgent items at the discretion of the Chairman pursuant to Section 100B(4)(b) of the Local Government Act 1972
13. Access to Meetings - to resolve to exclude the public for the following item pursuant to Section 100A(4) & (5) of the Local Government Act 1972, and the relevant Exempt Paragraphs of Part 4 of Schedule 12A to the above Act.

PART 2

To Receive the Private Report of the Superintendent & Registrar

14. Relief Cremator Operators (Exempt Under Para 12 & 14) (*Pages 47 - 50*)

To Receive the Private Report of the Treasurer

15. Insurance Claim - Fire Damage (Exempt Under Para 12 & 14) (*Pages 51 - 52*)

Civic Centre  
PORT TALBOT

2<sup>ND</sup> February 2015

**Joint Committee Membership:**

Representing Neath Port Talbot County Borough Council:

Councillors: J.S.Evans, P.Greenaway, R.G.Jones, E.V.Latham and A.Taylor

Representing Bridgend County Borough Council

Councillors: P.James and M Reeves